

Sarah Boess

DIRECTOR AND PRODUCER

SarahBoess@Gmail.com | (610) 800-3324 | SarahBoess.com

Educational History

Boston University College of Fine Arts

September 2015 - June 2019 | GPA 3.7

Bachelor of Fine Arts - Theatre Arts

Degree studies prioritized: producing and arts administration, dramaturgy and directing

Awards & Honors

Humanities In Action Award

Awarded by PA Humanities Council

2021

Daisette Hay McKelvie Award for
Theatrical Collaboration

June 2019

College of Fine Arts Dean's List

Fall 2015 - Fall 2016

Dean's List With Distinction

Spring 2017 - Spring 2019

Internships

Manhattan Theatre Club

Artistic Producing Intern | New York, NY

January 2021 - July 2021

Samuel French Publishing

Licensing Intern | New York, NY

Summer 2017

People's Light and Theatre

Administrative Intern | Berwyn, PA

Summer 2015

Villanova University Film Department

Documentary Film Assistant | Villanova, PA

Summer 2015

Skills

HTML / CSS Coding

Javascript Coding

Graphic & Web Design (portfolio on request)

French Speaking

Word Processing & Excel

Highlighted Work Experience

Sanguine Theatre Company

February 2020 - Present

Artistic Director

- Developed and implemented a new artistic vision and focus for the company with the partnership and aid of our board of directors and management team.
- Collaborated in ongoing reconstruction of our administrative team and artistic community.

The Civilians

December 2020 - Present

Associate Producer

- Credits include *Black Feminist Video Game* by Darrel Alejandro Holnes, *Showing Up: A BLM Cabaret* by various authors, and more.
- Facilitated production outreach, including handling all communication with partner organizations and individuals.

Education Coordinator

- Led the launch of the Introduction To Investigative Theatre workshops with Alison Weller.
- Managed all aspects of marketing, contracts, registration, and communication with students.

COVID-19 Safety Manager

- Developed & enforced COVID safety protocol for the Off-Broadway New York Premiere production of *Whisper House* by Duncan Sheik and Kyle Jarrow.
- Led testing and tracing efforts through the height of the Omicron outbreak, resulting in zero cancelled performances due to COVID-19.

Tredyffrin Performing Arts Camp

2015 - 2019

Co-Founder & Teaching Artist

- Conceived and led the creation of this non-profit community program that connects children in the Philadelphia area to affordable arts education in a safe social environment.
- Managed a team of seven counselors in the supervision and education of 35 middle school students.
- Organized daily lesson plans, scheduling, and field trips while also delegating work to counselors.

Boston Youth Symphony Orchestra

2016 - 2018

Orchestra Manager

- Worked with conductors to manage over 200 students, distributing music, maintaining up-to-date records, and organizing registration.
- Directed students backstage at concerts while working with stage managers to keep events moving efficiently.